

Instructor Training Course (ITC) 5K-F3/520-F3

The ITC is a two-week (80 hour) course that provides basic instruction about the duties, skills and competencies of an instructor. It prepares individuals to assume duties as an instructor. The course includes classes in communication skills, instructor rules, lesson plan development, writing of objectives, SAT, cognitive testing, learning processes, task analysis, performance testing, academic counseling, copyright, and ethics. To complete the course the students are required to demonstrate basic instructional skills. Instructor candidates give five presentations including a 30 - minute presentation for certification.

Small Group Instructor Training Course (SGITC) 5K-F6/520-F6

The SGITC is a one-week (40 hour) course that provides the opportunity to experience and practice skills and knowledge necessary to be a small group leader. The course emphasizes learning by doing. The course focuses on - adult learning theory, individual learning styles, experiential learning styles, group development, intervention, self- assessment, active listening, and small group instructional methods. To attend the SGITC one must have successfully completed an approved instructor training course and be assigned to or have an assignment pending as a small group instructor.

Automated Systems Approach to Training (ASAT) 5K-F4/520-F4

The ASAT is an 8-hour, hands-on class designed for Instructional Systems Specialists, Course Developers, or Instructors. Students create, edit, and print a lesson plan record using the ASAT application program and ASAT database. ASAT is one of the 5 modules that make up the SAT-21 course.

Advanced Instructor Training Course (AITC) 5K-F7/520-F7

The AITC combines a 3-day online component with a 5-day resident course for experienced instructors who wish to improve their teaching skills. The course combines several didactic modalities, including lectures, small group activities, practical exercises, and homework, specifically concentrating on adult learning and opportunities for blended learning. Participants will complete a multi-media project.

The AITC is open to instructors who have: completed the ITC, been in the classroom for at least 12 months, received two outstanding evaluations, attended two educational workshops/classes, and been recommended by their department chiefs or commanders. Class size is limited to twenty participants and will be offered quarterly.

Orientation to the AMEDD Training Process (OATP) 5K-F5/520-F5

The OATP familiarizes new senior and mid-level managers with their roles/duties as course directors and/or managers of training development activities at the AMEDDC&S. The course provides information on the organization of the departments, branches, and services of the AMEDDC&S; the processes involved in accessing services and support within the AMEDDC&S; the Army procedures for course registration, completion, and accreditation; and day-to-day operating procedures. The course is expressly designed for key personnel who have responsibilities for management of training development activities and will be offered quarterly.

LXR. TEST 5K-F4/520-F4

LXR. TEST is a comprehensive assessment solution. As such, you will learn to use LXR. TEST to create and store questions in question banks, to create and format tests from question banks. To grade tests using optical mark reader technology and generate reports for exam results, and to create and administer computer-based exams.

Some other topics that you may find useful include: converting LXR. TEST 5.1 files to LXR. TEST 6.0 format, customizing headers/footers/cover pages for reports, multiple test versions, importing questions created from word processing applications, exporting, scoring and grades data into AIMS-PC.

Support Cadre Training Course (9E-F7/012-F35)

The SCTC is a mandatory training requirement for newly arrived personnel assigned to positions outlined in TRADOC Reg. 350-6, Enlisted Initial Entry Training (IET) Policies and Administration, Appendix F. Attendance is required within 30 days of arrival or employment, intended to primarily focus on IET orientation. The courses "core" schedule includes classes on IET policies and procedures, installation policies, ethical conduct, Army Values, investigations and inspector general procedures, ending with Reserve and National Guard liaison activities. Numerous other installation programs and activities present lectures, all designed for newly arrived personnel. The SCTC is a pre-requisite for enrollment into the AMEDD C&S Instructor Trainer Course. Courses are offered at Willis Hall prior to the start of ITC, and have a class limit of 40 students.

Installation Staff and Contractors Training Course (9E-F8/012-F36)

The ISCTC is a mandatory training requirement for newly arrived personnel assigned to positions outlined in TRADOC Reg. 350-6, Enlisted Initial Entry Training (IET) Policies and Administration, Appendix F. This 5-hour course is a basic IET orientation required within 30 days of arrival or employment.

Personnel attending this course can expect presentations directed toward familiarization of Army and installation policies, standards of conduct, and performance expectations within the Ft Sam Houston IET environment. The ISCTC is offered monthly in an open enrollment format to all installation activities, or specifically to the Readiness Logistics Business Center staff through organic scheduling.